

Cranbrook Farmer's Market

Vendor Application Process



Thank you for your interest in being a vendor at the Cranbrook Farmer's Market!

Please follow these steps when applying:

1. Complete the Vendor Application form. ALL documentation and paper work must be filled in and submitted to the Cranbrook Farmer's Market, either by:

a) Online: www.cranbrookfarmersmarket.com > Become a Vendor > Apply

b) Mail to P.O. Box 356 Cranbrook V1C4H8, or

c) In person to Cranbrook Farmer's Market office, located at: 19 9th Ave South, Downtown Cranbrook. Please, call prior to schedule an appointment (778) 963-0418.

Please note that the earlier you submit your application, the better your chances of a decision being made prior to market dates.

3. The Market Manager will evaluate your application based on CFM Vendor Selection Guidelines.

4. The Market Manager may refer the decision to the Vendor Selection Committee, the majority of who must be in favor of approving an application for a vendor to be approved to attend the market.

5. We will notify you in writing (via email) or contact you by telephone to advise if your application is approved or not in a timely fashion.

6. Once your application is approved, you will receive an invoice by email. Please check the email account you have registered on your market application. The invoice can either be paid by credit card previously to the market date or at the market by cash or cheque only.

7. If your application is not approved, you may submit a written appeal to the CFM Board. Your appeal will need to explain how you feel your product meets the CFM Vendor Selection Guidelines.

8. CFM Board reserves the right to stand by initial decision or amend its decision as it sees fit.

9. Vendor applicants of the CFM may be subject to quality inspection and the CFM Board of Directors representatives may request to sample/taste/view your product(s) prior to final approval. In an effort to maintain the quality of the market throughout the season, the Vendor Selection Committee may reevaluate a vendor and its products, using the Vendor Selection Guidelines.

10. At the sole discretion of the Vendor Selection Committee or the Board of Directors, a vendor may be given the opportunity to attend the market on up to two occasions so their participation, potential success and compatibility with the market may be considered.